

PASTORAL COUNCIL MEETING

May 11, 2021

MEETING MINUTES

NOTE: 7pm Zoom call

ATTENDEES: Fr. Jim McNulty, Mark Tuttle, John Brady, Denise Brady, Terri Field, Deacon Don, Jane DeRoo, Elisabeth Johnston, Megan Szczypka Wolschleger, Alex Mager, Renee Billotto, Deb Beaman, Tom O'Meara

ABSENTEES: Joe Bertrand

- I. OPENING PRAYER – Deacon Don
- II. REVIEW AND APPROVE MINUTES – Approved
- III. CHAIRMAN'S COMMENTS
 - a. Tom O'Meara represents Finance Council to present the 2021-2022 budget update.
 - i. Budget assumes Covid restrictions are lifted by September 2021.
 - ii. Approved capital expenditures approve include \$179k: parking lot repairs, kitchen upgrade, water damage repair in rectory basement, handicap doors, additional parking lot lighting, final balance on organ counsel.
 - iii. School projections for 2021-2022 school year
 1. Budgeted enrollment K-8 is 189, and preschool is 30 students.
 2. Tuition is increased 5% for preschool and K-8 students.
Benchmarked against St. Michael because closest school geographically in Livonia.
 - iv. Collections in church down 5.9% throughout the past year. Largest decrease is in loose change collections. Online Giving contributions increased this past year.
 - b. Members-At-Large positions
 - i. Megan accepts Pastoral Council's offer as a subsequent 3-year term as Member At-Large (1 of 2 open positions).
 - ii. Fr. Jim accepting from Pastoral Council members a list of names of potential candidates for open position. Expectation is to have role filled within the month, and Fr. Jim will communicate to council via email.
 - c. Status of filling Elaine Johnston's position and training her replacement for succession planning purposes
 - i. Hired a bookkeeper with 20-year experience within local AOD parishes. Elaine will train new employee in the office during week of 5/24. Expected to handle finances and work in the office 3 days per week, 8 hours.

- ii. Deb Strautz will become Office Manager. Helen will take on an extra day in the office.
- iii. Expectation is office staff to return to the office full-time by 6/1.

IV. FR. JIM'S COMMENTS

- a. Hymnals returned recently and received positive feedback. Hymnals can be used to reference readings rather than in bulletin going forward.
- b. Weekly Mass attendance
 - i. Sign up for weekly Masses no longer needed at this time. Registered/attended ratio is approximately 75%.
 - ii. Average number of people attending show people are returning to Mass.
 - iii. Families and those that are vaccinated are sitting together. Historically, Mass attendance in summer is lower than throughout the rest of the year. We will monitor throughout the summer months.
- c. If one weekend Mass is offered outdoors during the summer months, suggestion is Sunday 8:30 AM Mass is outdoors weather permitting. Saturday evening Mass can still be streamed. K of C is considering hosting social/hospitality event following the Sunday 11 AM Mass on an occasional basis.
- d. Fr. Jim will continue to investigate options for locating the tabernacle on the sanctuary.
- e. PPP loan worth \$268k officially has been fully forgiven and planned to go into parish savings account for the time being. Parish Council expressed their deepest appreciation for Tom O'Meara's time and diligence that he put into working on this loan and the budget overall.

V. COMMITTEE REPORTS

- a. Christian Service highlighted K of C recent events church bulletin. We appreciate all they do for our parish.
- b. Finance Council requested that the offertory baskets be passed throughout the congregation during Mass to offset the decrease in loose cash contributions. Jane and Fr. Jim to inquire if this a feasible option for ushers.

VI. NEW BUSINESS

- a. Parish Council article including paragraph and list scheduled to be published in church bulletin Pentecostal weekend.
- b. Are hands-free soap and paper towel dispensers an option in the church bathrooms? Fr. Jim will follow up with Bob to determine best options.

VII. Upcoming Parish Council meetings

- a. Unless urgent need to meet during summer months, all communication will be via email.
- b. Next in-person meeting scheduled for September 14th with BBQ at 5:30 PM followed by meeting at 7 PM.

VIII. CLOSING PRAYER – Elisabeth