

St. Edith Parish Finance Council

Meeting Minutes

August 17, 2021

7:00 P.M.

Attendees: Fr. Jim McNulty, John Brady, Rick Nork, Greg Laskowsky, Tom Debolski, Maureen Szczypka, Tom O'Meara, Judy O'Meara

Absent/Excused: Maureen Szczypka

Guest: Deacon Bob Calleja, Director of Maintenance

1. The meeting began at 7:02 P.M. with prayer led by Tom O'Meara.
2. It was moved by Greg Laskowsky and seconded by John Brady to approve the May 10, 2021 Meeting Minutes.
3. Report from Parish Council.
There was no report; the Parish Council will not be meeting until September.
4. FY 2020-2021 Financial Review.
Tom O'Meara reported that the financial statements were not available due to personnel change in the bookkeeping position. The July and August statements will be available at the next PFC meeting.
5. Capital Projects—Current and Proposed.
Bob Calleja presented the Finance Council with bids for repairs/improvements to the facility.
 - (a) Repairs to the Parking Lot: True North Asphalt is in the process of resealing and striping the the parking lot. This project will be completed before the church picnic, August, 22, 2021.
 - (b) Remodel/Update Kitchen: Vendor: Burke Architectural Millwork LLC is scheduled to begin remodeling the kitchen September 7, 2021.
 - (c) Rectory Basement: Bob and his assistant have prepared the rectory basement for the waterproofing project. The work is scheduled to begin the last week of August, 2021.
 - (d) Organ project: The balance due on the organ is \$51,670. This project is near completion.
 - (e) Rooftop HVAC Unit For School—Vendor: The Heating and Cooling Doctor ; Price: \$10,100. This bid was approved in May. This project has been completed.
 - (f) Interior Doors Of The School—Vendor: Howard Commercial Door; Price: \$24,785. SEPA covered the cost of this project.
 - (g) New Sinks and Faucets In The School Restrooms: The Knights of Columbus provided money to cover the cost of the sinks, and a grant from the State of Michigan paid for the faucets.
 - (h) Gym Floor: The CYO is covering the cost of stripping and resealing the gym floor.
 - (i) Church Sign On Newburgh Road: Vendor: Third Coast Electric: Price: \$6,835. Underground

wiring will be replaced. Greg Laskowsky moved that the PFC go forward with this project. Tom Debolski seconded the motion. The PFC gave its approval.

- (j) Tree Removal—Vendor: Arbor Man, LLC; Price: \$2,800. Greg Laskowsky moved that the PFC **approve this expenditure. Tom Debolski seconded the motion. The PFC gave its approval.**
- (k) Roof On The Front of The Church—Vendor: Holbrook’s Roofing Company, Inc.; Price: \$13,580. Greg Laskowsky moved that the PFC approve this quote. John Brady seconded the motion. The PFC gave its approval. This project should be completed by winter.
- (l) School Roof and Parish Office Roof: Bob Calleja reported that these roofs will need to be replaced in the future.

6. Cares Act—Expanded and Extended Employee Retention Credit (ERC):

Tom O’Meara reported that Paycor (St. Edith’s payroll processor) provided Hiretech with St. Edith’s payroll and benefits information to calculate a potential credit from the government for the five quarters beginning April,2020 thru June 30, 2021.

7. General Discussion.

In response to Tom Debolski’s inquiry regarding the Family of Parishes, Fr. Jim commented that the zoom meetings that were held with parishioners from the various parishes were poorly attended.

8. Fr. Jim’s Comments.

Fr. Jim informed the PFC that there will be an installation of the pastors from the Family of Parishes. He also noted that the pastors are in the process of writing a covenant.

9. Closing Prayer.

The meeting ended with prayer at 8:15 P.M. Tom Debolski agreed to prepare an opening prayer for the October PFC meeting.

The PFC and the Parish Council will gather with their families at a barbecue at 5:30 on September 14, 2021. There will be a joint meeting of the PFC and Parish Council at 7:00 P.M. following the barbecue.

Respectfully submitted,

Judy O’Meara