



Parish Pastoral Council

Membership

Parish Pastoral Council membership is through a process of election/selection. Qualities of membership include:

- Be an active, practicing Catholic and parish member.
- Have an ability to contribute to the big picture pastoral planning of the parish.
- Able to work in groups.
- Be prayerful with an awareness of God being active in your life.
- Be a good listener and capable of relating to people from varied backgrounds.

Parish staff members may not be members of the Council but may serve as a resource. The size of the Parish Pastoral Council should be between 6 to 12 members.

Roles

Chairperson. The Chair is to provide a time for prayer and sets the agenda in consultation with the Pastor. They preside at all Parish Pastoral Council meetings, monitor the timeframe for each agenda item, encourage all council members to participate actively and express ideas freely, and encourage and support communications between the Parish Pastoral Council and the Commissions and Committees.

Vice Chairperson. The Vice Chairperson is to perform the duties of the Chairperson in their absence and serves as an aide to the Chairperson in conducting the Council's work. The Vice Chair will succeed to the office of Chairperson if the Chairperson is unable to continue for the duration of the term.

Secretary. The Secretary is to provide meeting minutes, maintain a roster of the membership and records of attendance, and notify the chairperson of those members with chronic absenteeism (missing three regular meetings in the 12-month period).

Commission & Group Representatives. The Commission/Group Representatives serves as a liaison between the Parish Pastoral Council and the respective Commission or Group. The Representatives have no set term. Members-at-Large are generally appointed for a 3 year term. If someone is unable or unwilling to complete their term, an alternate is appointed to complete their term.